

Data protection confirmation by the  
examinations officer or SENCo



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## Data protection confirmation by the examinations officer or SENCo

You are applying online for access arrangements in relation to a specific candidate who you have entered for one or more of the qualifications listed below:

### **From AQA, OCR and WJEC:**

- AQA Applied General qualifications;
- AQA Level 1, Level 2 and Level 3 Technical qualifications;
- Cambridge Nationals;
- Cambridge Technicals;
- OCR Level 3 Certificates;
- WJEC Welsh Baccalaureate Qualification (WBQ);
- WJEC Level 1 and Level 2 General qualifications;
- WJEC Level 1 and Level 2 Vocational qualifications; and
- WJEC Level 3 Applied qualifications.

### **From AQA, CCEA, OCR, Pearson and WJEC:**

- FSMQ, GCE AS and A-level, and GCSE qualifications.

Ideally, you should submit only **one** application per candidate for access arrangements. You must use this online application process. The decision is automated and will be presented to you online.

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**Before the application can be processed online**, in your capacity as the examinations officer or SENCo for your examination centre you **must** confirm the following:

- The candidate that this application relates to has signed and dated the AAO Candidate Consent Form **prior to** the processing of the online application, and I hold (and will retain), for 26 months from the date of the online application being approved, the paper or digitally signed original of the fully signed AAO Candidate Consent Form.

If applicable, the candidate's parent or guardian has countersigned the AAO Candidate Consent Form.

The term **AAO Candidate Privacy Notice** means the document entitled 'Privacy Notice for examination candidate aged 13 or over: *Access arrangements online*'.

The term **AAO Candidate Consent Form** means the document entitled 'Personal data consent from examination candidate (aged 13 or over): *Access arrangements online*'.

The terms **access arrangements, qualifications, awarding bodies, JCQ** and **examination centre** have the meanings given to them in the AAO Candidate Privacy Notice.