

Minutes of the **Nominations, Remuneration and Governance committee**

Held on Tuesday 31st January 2023

Present: John Arnott (Chair), Simon Cove, Carole Kitching, Martin Wyn Griffith

With: Tracy Scaife, Head of Governance

103. Apologies for absence – no apologies received.

104. Disclosure of Interests – none.

105. Minutes of the last meeting held on 2nd November 2022 and matters arising – agreed as a correct record subject to the date for the timing of the proposed external governance review (minute 94 refers) being amended to early in the 2023/24 academic year. There were no matters arising.

106. Risk management update – the Head of Governance advised that there are currently no risks on the Risk Register relating to governance.

107. External Governance Review – report by Head of Governance received and noted.

The meeting agreed that the review should have a narrow focus on how the Corporation functions as a body and should cost no more than £10k. The Association of Colleges (AoC) is the preferred provider for the review.

RESOLUTION: the Head of Governance to prepare a report for the Corporation meeting on 7th March 2023 recommending that the AoC be appointed to carry out the required external governance review commencing at the beginning of the 2023/24 academic year.

ACTION: TS to prepare report on appointment of reviewer for external governance review for Corporation 07.03.2023

108. Governor recruitment – The Chair of the committee and the Chair of Governors advised that no progress has been made with regard to the appointment of a governor from HE or with an HE background.

ACTION: MWG and CK to look at ways to recruit a governor with experience of HE

109. Governor appointment and training record – report by Head of Governance received and noted.

The Principal advised that she has completed the Keeping Children Safe In Education (KCSIE) training required.

With regard to Student Governors, the Chair advised that he expects them to undertake the same training as any other governors. There is no requirement for them to undertake a DBS check.

ACTION: *TS to amend governor training and appointment record and to advise Student Governors of need to complete governor training.*

110. Any other business – none.

111. Date of next meeting – Monday 19th June 2023 at 4.00pm.

112. Confidential minutes of the last meeting held on 22nd November 2022 and matters arising – confidential minutes refer.

113. Succession Planning – deferred.