

Students & Parent Portal

Parents of registered students will be invited to register for a parent portal account. Once verified, they will have limited access to your Student Portal account (They will be able to access Progress Reports, Attendance and Markbook information and certain comments and meetings, but they won't have access to more of your personal data)

To register for an account, parents must visit www.newcollege.ac.uk and select **Parent Portal** from the bottom of the home page where they will see this log in page

The screenshot shows the proportal login interface. At the top left is the 'advanced' logo. The main heading is 'proportal' with 'Version 22.1.1' below it. There are input fields for 'Username' and 'Password', a 'Remember me' checkbox, and a 'Log in' button. Below these are links for 'Forgot your password?' and 'Submit An Account Request'. A callout box with a black border and white background contains the text: 'To Register, Parents need to click on the **Submit An Account request** hyperlink at the bottom of the page'. An arrow points from this box to the 'Submit An Account Request' link in the screenshot.

They will then have to complete a registration form. Please ensure they have the following data:

- Your student ID
- The Parent Portal Reference Number – this is a unique number that you will find on your Student Portal.

Click on **Learner Information** from the main menu and select **Contact / Further Details**.

Contact / Further Details

Tommy System-Tester (192159)



General Contact Details

Student E-Mail @

Personal Email @

Carer Contact Details (if different to NOK)

Parent Portal Ref No

Agreed to share data with parents?

IF YOU OR YOUR PARENT/S CONTINUE TO HAVE PROBLEMS PLEASE EMAIL
PROPORTAL@NEWCOLLEGE.AC.UK