

Medical Support

New College has a college nurse and a team of staff with first aid training. We work with external agencies to arrange personal medical care. We can arrange for quiet rest facilities, for example if you suffer from ME. We have an integrated medical/toilet and shower facility in the main building with scope for use of a portable hoist.

Dietary Needs

The college restaurant offers varied menus with full meals and snacks. The Manager will happily discuss any special dietary requirements with you.

Special Arrangements during Examinations and Assessment

Requests for special arrangements must be made to Examination Boards well before the examination, through the examinations officers, to ensure that they receive proper consideration. If you have any particular information which you know the examination boards have found useful in the past, then please provide it.

Come and speak to us as soon as you start the course.

Complaints?

If you are already a student at New College, speak to your course/personal tutor, a member of the Student Services Team or the Student Union Executive who can be contacted through Student Services.

If you are not yet on a course or would prefer not to talk to your tutor, please write to the Director of Customer Service and Quality or email quality@newcollege.ac.uk.

THIS LEAFLET IS AVAILABLE ON OUR WEBSITE



www.newcollege.ac.uk

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ACCESSIBILITY ADVICE

INFORMATION FOR STUDENTS WITH DISABILITIES AND LEARNING DIFFERENCES

November 2009

www.newcollege.ac.uk



Welcome

The purpose of this leaflet is to give you information on the help, support and facilities available in the college for students with learning difficulties and disabilities. This support is part of our development of an inclusive college.

New College welcomes all students, and we aim to create opportunities for you to achieve your personal, educational and employment goals. We strive to provide a welcoming, supportive and effective learning environment which will help you to identify your strengths and develop your skills as an individual.

We will be in the best position to help you to do this if we know how to support or help you with your learning, so come and talk to us, so that we can do as much as we can to help you benefit from your time at New College.

Graham Taylor
Principal

What do you need to do?

Request college and specific course information from Admissions or visit our website. This will help you to decide if New College can meet your individual requirements. Contact Admissions if you have difficulty in accessing any of our information or if you cannot find the answer to your enquiry.

Make your application early, remembering to give us information on your disability, learning difference or medical condition so that arrangements can be made to provide suitable support.

Contact the Additional Support team at college to make an appointment to discuss your particular requirements. A tour of the college can be arranged.

Sarah Howes **Additional Support Manager**
Telephone: **01793 732857**
e-mail: **sarah.howes@newcollege.ac.uk**

We encourage you to allow us to disclose your learning need or disability to members of staff who may be in a position to support you such as your tutor and subject teachers. Our Additional Support team will explain our Confidentiality and Disclosure Policy.

If you are applying for a higher education course at New College and you have a specific learning difficulty or disability, you should state this on your UCAS form and contact your local education authority to ask about the Disabled Students Allowance. The university will also have specialist support services.

How accessible are the facilities at New College?

The New College Building and Sports Centre on Queens Drive, have been purpose built to meet the needs of all our students, and to comply with the requirements of relevant legislation.

We have:

- Access for wheelchair users
- Lift to upper floors and 'Evac+ Chairs' on upper floors in case of fire
- Marked car parking spaces for people with disabilities
- Toilet facilities for people with disabilities
- Hearing loop in reception, library and the theatre
- Portable hearing loops for other rooms
- 2 Medical rooms
- Adjustable height tables and chairs
- Vibrating pagers and walkie – talkies for hearing and visually impaired users

New College also provides education and training in many venues including employers' premises. If you have particular access requirements, contact our admissions team to discuss these.

What about specialist equipment and services?

We aim to provide the support you need to achieve success in your studies. You will be asked for your opinions before an agreed plan is drawn up. Be prepared to give us information on equipment or services you require to access your course or take a full part in college life.

We have experience of supporting students with physical and sensory impairments, complex medical conditions and a wide variety of learning differences. In the past students have been provided with specialist software, note taking aids, specialist tuition, BSL interpreters, special arrangements for exams and much more. Ask for our Additional Learning Support leaflet to find out more.

Individual Support and Guidance

As a New College student you are supported by a Personal or Course Tutor, who will help you review your progress and plan to achieve your learning goals. You may also have a contact within the Additional Learning Support Team. The Student Services Team can help with transport, finance, careers, personal and many other issues. There is a confidential counselling service.