

<b>Cancellations and Refunds</b>	<b>Date of withdrawal</b>	<b>Refund Policy</b>
Courses lasting less than 15 weeks		No refund given unless exceptional circumstances.
Courses lasting more than 15 weeks but less than 24	Within first two weeks of the start date of the course	Partial refund given of 50% of the full tuition fee.
	At or after two weeks of the start date of the course	No refund given
Courses lasting 24 weeks or more	Within first six weeks of the start date of the course	Partial refund given of 50% of the full tuition fee.
	At or after six weeks of the start date of the course	No refund given
<b>NOT APPLICABLE TO ACCESS COURSES</b>		
Cancelling course before start date	Before start date of course	Refunds will be considered on a discretionary basis on whether the place can be sold to another person.
<b>For any refund given that meets the above policy requirements, you will receive a partial refund or credit note if exceptional circumstances prevent you from continuing with a course.</b>		